

Student Editing & Teacher Evaluation

The following pages contain a reproducible checklist students can use to help them edit their own paragraphs and an evaluation checklist for teachers when marking.



Self-Editing Paragraph Checklist	Yes	No
1. Do you have a catchy topic sentence? Is it clear if you are covering who, what, where, when, why or how?		
2. Does your paragraph have facts/details to expand or support your topic sentence?		
3. Did you separate facts from beliefs, opinions, speculations, and implications?		
4. Are your facts/details sequenced in an order that makes sense?		
5. Does your paragraph have a conclusion sentence summing up the topic?		
6. Check your sentence starters. *Use plural nouns, ing/ly starters		
7. Be clear—to the point. Eliminate extra commas, semicolons or colons.		
8. Get rid of extra little words such as <i>the</i> .		
9. Check capitalization and punctuation.		
10. Check spelling.		
11. Did you maintain verb tense of either past or present?		

Self-Editing Paragraph Checklist	Yes	No
1. Do you have a catchy topic sentence? Is it clear if you are covering who, what, where, when, why or how?		
2. Does your paragraph have facts/details to expand or support your topic sentence?		
3. Did you separate facts from beliefs, opinions, speculations, and implications?		
4. Are your facts/details sequenced in an order that makes sense?		
5. Does your paragraph have a conclusion sentence summing up the topic?		
6. Check your sentence starters. *Use plural nouns, ing/ly starters		
7. Be clear—to the point. Eliminate extra commas, semicolons or colons.		
8. Get rid of extra little words such as <i>the</i> .		
9. Check capitalization and punctuation.		
10. Check spelling.		
11. Did you maintain verb tense of either past or present?		

Paragraph Evaluation Checklist	Yes	Usually	Sometimes	Not yet
1. Paragraph has a catchy topic sentence and it is clear that it is covering either: who, what, where, when, why or how.				
2. Paragraph has facts/details which expand or support topic sentence.				
3. Facts/details are sequenced in an order that makes sense.				
4. Facts were separated from beliefs, opinions or speculations about the topic.				
5. Paragraph has a conclusion sentence summing up the topic.				
6. Sentences use varied starters such as: plural nouns, ing/ly words.				
7. Sentences are clear—to the point and do not use extra commas, semicolons or colons.				
8. Sentences have eliminated extra little words such as <i>the</i> .				
9. Capitalization/Punctuation is correct.				
10. Spelling is correct.				
11. Past or present verb tense has been maintained.				

Name: _____

Date: _____

Term: 1 2 3 4

Comments: _____

